

OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2025/2026

October 2026				
Homelessness & Rough Sleeping Strategy	Scrutiny of the Homelessness & Rough Sleeping Strategy – making recs to Full Council.	Pre-Scrutiny	Cllr J Boyle	FC
O&S Annual Report 2025-2026	To recommend to Full Council the Committee's Annual report summarising its key achievements and highlighting any issues over the previous two years	Annual overview	N/A	O&S Full Council
LGR Update	As appropriate	Monthly	Cllr T Adams	Cabinet
Budget Setting 2027/2028	To consider how the Committee wants to feed into the Budget setting process for 2026/2027 – including pre-scrutiny of key reports such as the MTFS <i>Agree date for Budget setting workshop/discussion – possibly with Cabinet?</i>	Annual Pre-scrutiny/scoping	Cllr L Shires	Full Council
HOSC Report	Update from recent HOSC meeting	Quarterly	Cllr V Holliday	Scrutiny
November 2026				
Budget Monitoring P6	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
Fees & Charges 2026/2027	To review the Fees & Charges and make recs to Full Council	Annual scrutiny	Cllr L Shires	Full Council
Car Park Fees & Charges	To Consider and make recommendations to Cabinet	Annual scrutiny	Cllr L Shires	Cabinet

Overview – a broader, review-based approach to a topic, particularly where it impacts on the district and its residents as a whole.

Scrutiny - a more in-depth approach, 'drilling down' into key areas of concern, evaluating proposals and making recommendations to Cabinet/Council

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Net Zero Strategy & Action Plan	Review of 2025/26 footprint report.	Pre-scrutiny	Cllr A Varley	Scrutiny Cabinet FC
Rural Strategy (Might be later. AD SG will liaise with Portfolio Holder for potential date)	To provide oversight of the Rural Position Statement of local services to ensure they are preserved as the Council transitions into a new authority.	Scrutiny	Cllr J. Toye	FC
December 2026				
Council Tax Discount Determinations 2027/2028	To review the CT Discount Determinations and make recs to Full Council	Annual overview	Cllr L Shires	Full Council
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q2	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny	Cllr T Adams	Cabinet
HOSC Report	Update from recent HOSC meeting	Quarterly overview	Cllr V Holliday	Scrutiny
Anglian Water (Written update shared offline only)	Progress report on AW actions following June Meeting	Scheduled Update overview	Cllr H Blathwayt	O&S
UK Power Networks	To review and consider impact of electricity supply in local area.	overview		O&S
Budget Savings Early pre-scrutiny of Budget proposals 2027-2028	To consider savings proposals for 2027/28 and make any recs to Cabinet ahead of the Budget setting process	Annual Pre-scrutiny	Cllr L Shires	Cabinet
Draft Revenue Budget 2027-2028	To consider making recommendations to Cabinet on the draft revenue budget.	Annual Pre-scrutiny	Cllr L Shires	Cabinet

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January 2027				
Rural England Prosperity Fund Economic Growth report no indication that MHCLG will ever produce an evaluation.	PH for Sustainable Growth reports back with an update position on a selection of businesses across a variety of sectors in 12 months' time, including an on the benefits achieved from the funding.	overview	Cllr J Toye	O&S
February 2027				
Capital Strategy 2026/2027	To review the Capital Strategy for 2026-2027 and make any recommendations to Full Council	Annual Scrutiny	Cllr L Shires	Full Council
Draft Revenue Budget 2026-2027	To review the draft Budget proposals for 2026-2027 and make any recommendations to Full Council	Annual Scrutiny	Cllr L Shires	Full Council
Medium Term Financial Strategy 2026 onwards	Pre-scrutiny of an early draft of the MTFs – making recommendations to Cabinet	Annual Scrutiny	Cllr L Shires	Full Council
Non-Domestic Business rates Policy 2026/2027	To review the Policy and make recommendations to Full Council	Annual overview	Cllr L Shires	Full Council
March 2027				
Budget Monitoring P10 2025-2026	To review the BM report and make any recommendations to Full Council	Cyclical overview	Cllr L Shires	Cabinet
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q3	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny	Cllr T Adams	Cabinet
HOSC Report	Update from recent HOSC meeting	Quarterly	Cllr V. Holliday	Scrutiny

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Annual Action Plan	To review the Annual Action Plan for 2027/2028	Cyclical overview	CEO	Full Council
April 2027				
O&S Scoping Session	For the Committee to consider and plan what items meet the criteria set out for scrutiny and to feed into the work programme calendar.	Annual Private session	DSGO	O&S
May 2027				
June 2027				
Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q4	To review the Council's performance and make any recommendations to Cabinet <i>Project Management Team to attend (tbc)</i>	Quarterly scrutiny	Cllr T Adams	Cabinet
Anglian Water	Progress report on AW actions following December Meeting <i>Update on flooding / drainage issues new housing developments 6 monthly updates?</i>	Scheduled Update overview	Cllr H Blathwayt	O&S
HOSC Report	Update from recent HOSC meeting	Quarterly	Cllr V Holliday	Scrutiny

Future Items (listed in priority order)				
LGR	To feed into the LGR process at key stages, making any recs to Full Council. This item to incorporate workforce matters and asset management plan		Cllr T Adams	
Mobile Connectivity	Infrastructure issues / Survey			

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Ambulance Response times	To follow-up and review ambulance response times and to also consider the closure of community facilities.			
Public Transport	Invite the portfolio holder for transport and Highways to discuss speed limits and public transport in North Norfolk			
Dentists	To review access to local NHS dentist services for local people			
Electricity Supply	To review and consider impact of electricity supply in local area.			
AI	To consider impact of AI. Excluding any strategy that needs to come to Committee in any event.			

GUIDANCE FOR REVIEWING THE WORK PROGRAMME

In setting future Scrutiny topics, the Committee is asked to:

- a) Demonstrate the value any investigation would have to the Council's Community Leadership Role.
- b) Consider the relationship any future topic may have with the work of the Cabinet's Work Programme and the Council's Corporate Plan
- c) Be mindful of the public's priorities.
- d) Provide reasons for the investigation (so that Officers/Witnesses can assist Members to reach an outcome).
- e) Consider the outcomes required before commencing an investigation.
- f) Balance the need for new topics with existing items on the Scrutiny Work Programme.
- g) Consider whether it would be helpful to time limit investigations or break down some topics into smaller areas.
- h) Provide sufficient notice, where possible, in order that the Cabinet Member with responsibility for the subject, Officers and outside witnesses/attendees can fully assist the Committee.

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